



**Clackamas River Basin Council  
April 19, 2018 Minutes**

**Persons Attending: Quorum Confirmed, 13 of 23 present**

Dave Albrecht	YES	Dave Kleinke	YES	Kelly Warren
Todd Bartlett	YES	Bill Lenon	YES	
Ron Blake	YES	Nick Loos		
John Borden	YES	Earlean Marsh	YES	
Bryon Boyce		Bill Monroe	YES	
Ris Bradshaw		Jim Rice		
Aaron Caldwell		Guy Rodrigue		Liaisons: Jack Williamson
Doug DeHart		Gail Shaloum	YES	Bruce Zoellick Gwen Collier YES
Gary Guttridge	YES	Tim Shibahara	YES	
Lowell Hanna		Ivars Steinblums	YES	Guests: Alexis Millett with NAO
Michael Karnosh		Jackie Tommas	YES	Staff: Zach Bergen, Suzi Cloutier, Christine Johnson, Jennifer Sampson

**Meeting began: B.Monroe called the meeting to order at 6:05 p.m., confirming the agenda.**

**AGENDA**

<b>1. Roll Call, Announcements, Public Introductions, &amp; Recommendations for Future Business</b>
<b>2. CRBC Consent Agenda – Review &amp; Approve Meeting Minutes, Financial Report</b>
<b>3. CRBC Governance –Watershed Celebration &amp; Award Nominations, FIP TAC Meeting Report from Board, Tickle Creek Updates, OWEB Council Support Work Plan, Oregon City Brewing Fundraiser</b>
<b>4. Council Business – Staff Reports, Conservation Projects, Outreach &amp; Education</b>
<b>5. CRBC Governance – Board Development Update, Group Agreements, Committee Discussion &amp; Formation</b>
<b>6. Good of the Order</b>

**1. Roll Call, Assess Quorum, Public Introductions, & Recommendations for Future Business**

B.Monroe, Chair welcomed Board members and guests. Quorum confirmed.

**2. Announcements, Public Comment**

*None at this time.*

**3. CRBC Consent Agenda – Meeting Minutes & Financial Report**

*J.Borden moved to accept the consent agenda; R.Blake seconded. Motion carried by consensus.*

**4. Governance Issues**

2018 Watershed Celebration / Awards Nominations: C.Johnson reported that Watershed Celebration tickets can be purchased online, or at the meeting tonight, and requested that board members RSVP no later than May 5<sup>th</sup>. B.Monroe announced that the Awards Committee would meet on May 2<sup>nd</sup>, before the

scheduled Executive Committee meeting.

FIP TAC Meeting Report from Board: J.Borden reported that they have developed a list of potential projects for the first biennium, and they hope to have them available for comment sometime in May.

Tickle Creek (hold for updates): B.Monroe reported that he is still waiting to hear from the City of Sandy to schedule a meeting to ensure they are aware of the issues surrounding Tickle Creek

OWEB Council Support Work Plan update for Approval: Z.Bergen presented the OWEB Council Support Work Plan and explained the three additional projects that needed approval: Bonnie Lure, Clear Creek North, and North Fork Clackamas. *J.Borden moved to accept the updated OWEB Council Support Work Plan; B.Lenon seconded. Motion carried by consensus.*

Oregon City Brewing Fundraiser: C.Johnson announced that the Oregon City Brewing company will be hosting a fundraiser for CRBC. The Charity Pint Night will be May 8<sup>th</sup>, from 5pm-11pm, at the Oregon City Brew Pub, and they will donate \$1 to CRBC for every beverage sold (non-alcoholic beverages included). Everyone is invited to attend and support CRBC.

5. **Staff Reports** – B.Monroe presented C.McGinnis’s report including that C.McGinnis and John Runyon presented at the OWEB FIP retreat on Project Tracker and it was well received. Z.Bergen reported that the final Shade planting season has been completed, and spring treatments are scheduled to begin in April after the rain stops. WES Riverhealth, Metro sites, and North Fork Reservoir treatments are also scheduled to begin when the weather dries up. S.Cloutier reported on outreach activities including that ODA PSP sampling has started up again. CRISP outreach to Deep Creek properties will begin this month. The first Shade Stewardship workshop occurred on April 14<sup>th</sup> and was well attended, and attendees were asking for more classes. The Stash the Trash program will be starting up again soon, with bags going out to parks on Memorial Day weekend. S.Cloutier attended the Celebrating Water Festival and the Clackamas County Tree School; where she was able to answer questions, and pass out brochures and factsheets. The OWEB Wade Creek Small Grant will be wrapping up this spring with the Earth Day work party. The Noyer Creek project has been approved by an OWEB Small Grant. A DEQ 319 grant has been approved for macroinvertebrate sampling, which will take place in September. C.Johnson reported that the Spring newsletter was mailed out today and will go out tomorrow via email. A template CRBC presentation has been completed for board use as requested. A Facebook Charitable Giving campaign will be launched next Monday. C.Johnson will send an email to the board when the Facebook campaign launches. Invitations to the annual Watershed Celebration were sent out March 24<sup>th</sup>. Currently CRBC has received about 15 items for the silent auction. A crowdsourcing story map has been developed to promote the celebration and the 50<sup>th</sup> anniversary of the Wild and Scenic Rivers Act. Board members were invited to upload photos (historical and current) to help build the story map.

Additional details on staff reports can be read in the meeting packet.

## 6. **CRBC Governance – facilitated by Alexis Millett**

A.Millett led the council in a discussion of the board development updates, group agreements, and committee discussion & formation. A.Millett reviewed the Board of Directors Roles, Responsibilities & Structure with the council. There was some concern over whether or not board members should be required to sit on a sub-committee, and whether or not Executive Committee members should be required to also sit on a sub-committee. There was some discussion, and all board members agreed to move forward with the document, with the understanding that committee descriptions and responsibilities would be added at a later date; and requiring all board members to serve on a committee, and doing council business for 30 minutes on a committee meeting day will be re-visited later.

## **BREAK**

A.Millett led the council through an exercise to develop a group agreement for the board. Everyone in attendance worked with a partner to select their top five choices from agreement suggestions that were made at the Board/Staff retreat in January. These choices were shared with the group, and were narrowed down to roughly 7 statements for the group agreement. The two most popular statements were: “Keep mission at the forefront of all of our decisions; act responsibly toward the communities in which we work and for the benefit of the communities that we serve” and “Be concise and stay on topic; honor each other’s time”. A.Millett will present a finalized version of the Council group agreements at a later date.

A.Millett led the council through a discussion on proposed committees and their descriptions. There was some discussion on what responsibilities and decision making authorities the committees will have, as well as whether the committee descriptions were adequate or not. All board members agreed to move forward with the committees as described, with the understanding that this could be modified if needed at a later date. A.Millett had board members separate into the four proposed committees (Board Development & Recruitment, Outreach & Community Involvement, Finance, Watershed Issues & Policy), and each committee wrote down tasks and/or goals that they saw their committees taking on. A.Millett will summarize and present this information at a later date.

## **7. Good of the Order**

B.Monroe announced that the current snow pack has increased to 107% in our watershed. Z.Bergen thanked R.Blake for acquiring company vehicles for CRBC’s use. T.Shibahara announced that they have counted 900 steelhead through as of today, and they are expecting Chinook to start passing through any day now.

**Council meeting adjourned at 8:27pm.**