



**Clackamas River Basin Council  
October 10, 2018 Minutes**

**Persons Attending: Quorum Confirmed, 15 of 25 present**

Dave Albrecht	YES	Gary Guttridge	Tim Shibahara
Todd Bartlett		Lowell Hanna	YES
Daniel Bedell	YES	Michael Karnosh	Jackie Tommas
Ron Blake		Dave Kleinke	YES
John Borden	YES	Anh Le	YES
Bryon Boyce		Bill Lenon	YES
Ris Bradshaw	YES	Nick Loos	Liaisons: Jack Williamson
Aaron Caldwell		Earlean Marsh	YES
Doug DeHart		Bill Monroe	YES
Carl Exner	YES	Jim Rice	Guests: Alexis Millett, APM Consulting
Hugh Ferrar	YES	Gail Shaloum	YES
			Staff: Zach Bergen, Pat Kaczmarek, Cheryl McGinnis, Jennifer Sampson, Charlie Ylijoki

**Meeting began: B.Monroe called the meeting to order at 6:07 p.m., confirming the agenda.**

**AGENDA**

<b>1. Roll Call, Public Introductions</b>
<b>2. Announcements, Public Comments</b>
<b>3. CRBC Consent Agenda – Review &amp; Approve Meeting Minutes, Financial Report</b>
<b>4. CRBC Committee Meetings</b>
<b>5. CRBC Governance – Convene for Committee Reviews</b>
<b>6. Good of the Order</b>

**1. Roll Call, Assess Quorum, Public Introductions, & Recommendations for Future Business**

B.Monroe, Chair welcomed Board members and guests. Quorum confirmed.

**2. Announcements, Public Comment**

A.Millett was welcomed and it was announced she would be available throughout the meeting to assist with any committee facilitation as needed.

**3. CRBC Consent Agenda – Meeting Minutes & Financial Report**

*J.Tommas moved to accept the consent agenda; R.Bradshaw seconded. Motion carried by consensus.*

**4. CRBC Committee Meetings**

*CRBC committees met from 6:20pm-7:40pm and then reconvened as a full council to share what was discussed. See committee reports for full details.*

Finance Committee: J.Sampson reported that the finance committee discussed the 2019 budgeting process, which is underway. The 2017 financial documents and 990 were reviewed, to be discussed by the council at a later date. A new app called RoundUp is being considered as a possible fundraising opportunity and involved the public signing up a credit card, and then their change from purchases

would be rounded up to the next whole dollar and donated to CRBC. More research will be conducted on this proposal before a recommendation is made to the council.

Outreach and Community Involvement Committee: P.Kaczmarek reported that the committee discussed possible methods for continuing outreach, such as creating tabling kits for staff and board members to use representing CRBC at events. They started discussing possible venues and other early planning for the Annual Celebration in May. The Noyer Creek work party is coming up soon and volunteers are encouraged to sign up.

Watershed Issues and Policy Committee: Z.Bergen reported that the committee has not yet named a co-chair, as the interested board members were not present. A large portion of their meeting was a discussion on the City of Sandy and their wastewater treatment facilities; and edits to a letter to be sent to DEQ, and copied to the City of Sandy and the Sandy Watershed Council, on this issue and its effects on Tickle Creek.

Board Development and Recruitment Committee: G.Shaloum & B.Lenon reported that the committee mainly discussed board recruitment. G.Shaloum and B.Lenon will be accepting nominees for the 2019 Executive Committee. It was also noted that there are several stakeholder groups not currently represented on the council. Council members were requested to contact people who might be interested in filling those empty positions. The committee has begun planning a second council retreat, possibly in September or October of 2019. The retreat will likely take place on a regular council meeting night, meaning the date for the retreat will be either September 19, 2019 or October 17, 2019.

## 5. CRBC Governance

Safety Handbook Review: J.Sampson presented the Safety handbook for council approval; and reported that there were no changes to the handbook since the last review. Research by CRBC staff determined that staff are not required to obtain WPS spray handlers certification as CRBC contracts the spraying with outside companies, the spraying is not for commercial agricultural purposes, and no one is re-entering the treated area until after the manufacturers' recommended safe time. *J.Borden moved to approve the Safety Handbook; J.Tommas seconded. Motion carried by consensus.*

Drone Policy: B.Monroe announced that there was a drone donated to CRBC for use in recording photos and video of projects. J.Borden reported that a drone use policy has been drafted. It will be reviewed by CRBC's insurance provider and then presented to the council for approval.

CRBC FIP Implementation Application Update: J.Borden reported that the Clackamas Partnerships FIP application has been rated medium+. The highest ranking possible is a high+, but the highest ranking given out was a high-. A list of all the applicants was distributed, as well as the schedule for subcommittee interviews.

## 6. Staff Reports

*Included in meeting packet for council members to read on their own time.*

## 7. Good of the Order

B.Monroe announced that "the blob" has returned. R.Bradshaw reported that there is a large development going in on Capps Rd. Z.Bergen responded that it is a new warehouse being built and suggested this could be a topic of investigation for the Issues and Policy Committee. C.Exner reported that there is a bridge at the end of Colorado, near Tickle Creek, that appears to have become a dump site for garbage, possibly chemicals, etc. CRBC staff and the Issues and Policy Committee will investigate this. G.Shaloum announced that a tour of WES's project at Carli Creek will be held on November 1<sup>st</sup> at 10:30am for all who wish to attend. C.McGinnis will send out an informational email about the tour to the council.

**Council meeting adjourned at 8:10pm.**