



**Clackamas River Basin Council
July 19, 2018 Minutes**

Persons Attending: Quorum Confirmed, 15 of 26 present

Dave Albrecht	YES	Lowell Hanna	Tim Shibahara
Todd Bartlett	YES	Michael Karnosh	Ivars Steinblums YES
Daniel Bedell	YES	Dave Kleinke	Jackie Tommas YES
Ron Blake		Anh Le	Kelly Warren
John Borden	YES	Bill Lenon	YES
Bryon Boyce		Nick Loos	
Ris Bradshaw	YES	Earlean Marsh	YES
Aaron Caldwell	YES	Bill Monroe	YES
Doug DeHart	YES	Jim Rice	
Hugh Ferrar	YES	Guy Rodrigue	Guests: Carl Exner, City of Sandy Council; Mike Walker, City of Sandy Public Works Director; Alexis Millett, APM Consulting
Gary Guttridge	YES	Gail Shaloum	YES
			Staff: Zach Bergen, Suzi Cloutier, Cheryl McGinnis, Jennifer Sampson

Meeting began: B.Monroe called the meeting to order at 6:03 p.m., confirming the agenda.

AGENDA

1. Roll Call, Public Introductions
2. Announcements, Public Comments
3. CRBC Consent Agenda – Review & Approve Meeting Minutes, Financial Report
4. Presentation from Carl Exner, City of Sandy Council member and Mike Walker, City of Sandy Public Works Director, on City of Sandy Water Treatment Facility Updates & Q&A
5. CRBC Governance – Board Development: Board Group Agreements, Board Orientation Materials – Sample Binder, Committee Descriptions, Authorities & Charges; FIP Report from Board
6. Council Business – Staff Reports: Conservation Projects, Outreach & Education
7. Good of the Order

1. Roll Call, Assess Quorum, Public Introductions, & Recommendations for Future Business

B.Monroe, Chair welcomed Board members and guests. Quorum confirmed.

2. Announcements, Public Comment

None at this time.

3. CRBC Consent Agenda – Meeting Minutes & Financial Report

B.Lenon noted an error in the June 20, 2018 meeting minutes: the time the meeting was called to order reflected 6:145pm, and was corrected to 6:15pm. *J.Tommas moved to accept the consent agenda as amended; R.Bradshaw seconded. Motion carried by consensus.*

4. Presentation – Carl Exner, City of Sandy Council member & Mike Walker, City of Sandy

Public Works Director, on the City of Sandy Water Treatment Facility Updates and Questions

Carl Exner and Mike Walker took questions from council members about the City of Sandy's plans for their water treatment facility. Highlights are as follows:

- C.Exner presented a map of the City of Sandy, showing the Sandy River and the headwaters of Tickle Creek.
- From November 1-April 30 each year, wastewater is disinfected with ultraviolet light and emptied into Tickle Creek. From May 1-October 31, wastewater is treated with Chlorine and pumped to the nursery for irrigation.
- The City of Sandy is working with a consultant (same consultant WES is using to look at sending Boring wastewater to Sandy) to develop a plan for a new treatment facility, and have that new facility in place by 2021.
- The new facility will most likely be built at the existing treatment facility's site.
- There will be opportunities for public comment on the new plan, and CRBC will receive notices when the comment period is to take place.
- The letter that the City of Sandy received from DEQ stated four violations, not all of them involving chlorine spills.
- The City of Sandy will continue to have future spills over the next three years while they work on building an updated treatment facility.
- They monitor the wastewater daily, per their DEQ permit, but have limited abilities to detect discharges once the water leaves the treatment facility.
- They were open to restoration projects in cooperation with CRBC, but noted that the areas that need the most restoration are located within city limits and don't impact Tickle Creek.

5. Governance Issues

Board Development: It was announced that the August Council meeting will be the first committee meeting structure, consisting of a 30 minute council meeting at the beginning followed by individual committee meetings. A.Millett presented the Board of Directors Group Agreements, the Board Charter & Structure, the Committee structure, and job descriptions for each board officer position. There was discussion to clarify the documents. The Board Charter was corrected to read that when a consensus is not achieved, a 2/3 majority vote of those present will pass, "assuming there is a quorum present". B.Monroe requested that A.Millett sent out an email reporting who signed up for which committee at the April council meeting. It was announced that each committee would have a board member and staff member as co-chairs. Several typing mistakes were found and corrected in the officer job descriptions. A.Millett led a discussion on the decision making authority of the committees. A list of items that committees should bring to the full council was developed as a working document to provide clarity for the committees: stances on issues; tasks/projects/roles for staff outside of their job descriptions; large expenditures and/or expenditures outside normal work plans and budgets (can be run through the executive director); committee role is not to dictate staff day to day activities; committees can make recommendations to the council, while being mindful of rehashing previous conversations. J.Borden moved to accept the documents as amended; G.Guttridge seconded. Motion carried by consensus.

FIP Report from Board: J.Borden's report was distributed, and he reported that there are ten applicants for FIP Implementation grants. The applications will be reviewed by OWEB in November 2018. The Clackamas Partnership Strategic Plan was available for review.

New Business: B.Monroe announced that I.Steinblums requested the council discuss the annual Watershed Celebration. This will be discussed in the Outreach and Community Involvement sub-committee at the August Council meeting.

6. Staff Reports – C.McGinnis reported that there would be a report from the HR consultant to present soon. OWEB’s May Open Solicitation occurred on May 7th, which included CRBC’s application for a Stakeholder Engagement grant. The OWEB FIP application was submitted end of June, and the OWEB public review will be held in October 2018. A \$13,000 grant for Barton Park has been received from OWEB, and possible corporate sponsorships are being looked into. S.Cloutier provided an update on outreach activities, including that CRISP applications have been submitted for over 2 miles of knotweed treatment on Deep Creek. The Healthy Streams and Forests workshop on July 14th was a real success. The next Shade workshop will be August 11th on Living with Wildlife. Stash the Trash Bags are flying out the door, and three additional sites will be placed and maintained along the Mainstem by a local college student. CRBC has secured \$8,000 in Stash the Trash sponsorships for the next three years. Down the River Cleanup will be September 9th with We Love Clean Rivers leading the effort this year. Postcards for the event should be distributed soon. The Big Float was in June, and CRBC hosted an informational table with the help of board member volunteers. Z.Bergen highlighted field activities including that Spring Shade treatments were completed in May, and they will be starting monitoring in the next few weeks. Site prep at Bonnie Lure will be starting soon, but they are working against heat and bald faced hornets.

7. Good of the Order

B.Monroe announced that he hopes our hearts and thoughts are with the firefighters in The Dalles. Also in the hot weather, Barton and Carver Parks were closed from Congestion. G.Guttridge announced that the Estacada Summer Celebration will be next Friday and Saturday.

Council meeting adjourned at 8:05pm.