



**Clackamas River Basin Council  
October 19, 2017 Minutes**

**Persons Attending: Quorum Confirmed, 17 of 23 present**

Dave Albrecht	YES	Dave Kleinke	YES	Kelly Warren
Todd Bartlett	YES	Bill Lenon	YES	
Ron Blake	YES	Nick Loos	YES	
John Borden	YES	Earlean Marsh	YES	
Bryon Boyce		Bill Monroe	YES	
Ris Bradshaw	YES	Jim Rice		
Aaron Caldwell	YES	Guy Rodrigue		Liaisons: Jack Williamson YES
Doug DeHart	YES	Gail Shaloum	YES	Bruce Zoellick Gwen Collier
Gary Guttridge	YES	Tim Shibahara		
Lowell Hanna	YES	Ivars Steinblums	YES	Guests: Alexis Millett with NAO; Dave Stewart
Michael Karnosh		Jackie Tommas	YES	Staff: Zach Bergen, Suzi Cloutier, Cheryl McGinnis, Jennifer Sampson

**Meeting began: R.Blake called the meeting to order at 6:07 p.m., confirming the agenda.**

**AGENDA**

<b>1. Roll Call, Announcements, Public Introductions, &amp; Recommendations for Future Business</b>
<b>2. Council Business Approvals: Meeting Minutes &amp; Financial Reports, Office Lease Renewal, Nominations for 2018 Executive Committee</b>
<b>3. Presentation from Alexis Millett with Nonprofit Association of Oregon</b>
<b>7. Good of the Order</b>

**1. Roll Call, Assess Quorum, Public Introductions, & Recommendations for Future Business**

R.Blake, Chair welcomed Board members and guests. Quorum confirmed.

**2. Announcements, Public Comment**

*None at this time.*

**3. Review and Approve Meeting Minutes**

A correction was made to the July minutes to change Chad Brown's presentation to a video. A spelling correction was made to the September meeting minutes, correcting "would" to "wood" in the September minutes. *J.Tommas moved to accept the minutes as amended for July and September; J.Borden seconded. Motion carried by consensus.*

**4. Financial Statements**

*J.Tommas moved to accept the financial statements for June, July and August; G.Guttridge seconded. Motion carried by consensus.*

**5. Office Lease Renewal**

C.McGinnis reported that Kiwanis is willing to extend our lease for another year (2018), with the

option to renew for an additional year (2019). *L.Hanna moved to accept the office lease agreement for 2018 with the option to renew in 2019; J.Borden seconded. Motion carried by consensus.*

**6. Nominations for 2018 Executive Committee**

B.Monroe announced that nominations are now open for the 2018 Executive Committee and that 2018 is going to be a big year so we need people to sign up. L.Hanna will be making calls to all current board members to encourage nominations.

**7. Presentation – Alexis Millett with Nonprofit Association of Oregon on Organizational Assessment and Planning**

- A.Millett lead the council and staff in brainstorming exercises to determine where we want to go as an organization and what that should look like. This is in preparation of the upcoming board/staff retreat.
- The proposed board/staff retreat will be on January 18<sup>th</sup> from 2-8:30pm at the Mt. Scott Fire Station meeting room. The first half of the retreat will involve the staff, then there will be a meal, and the second half will consist of the board only.

**8. Bylaw Proposal**

B.Monroe presented proposed changes to the Bylaws: reducing the minimum number of directors from thirty to twenty; and reducing the quorum requirements from one half of the filled director seats to one third (see enclosed proposal for more details). This was informational only and the changes will be voted on at the November and December council meetings in order to pass.

**9. Good of the Order**

C.McGinnis announced that Christine Johnson has been selected as the new Communications and Program Specialist and will begin work on November 6<sup>th</sup>.

**Council meeting adjourned at 8:35pm.**